****

**PARENT TUITION AND SCHEDULE AGREEMENT**

Child’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthdate\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
My child’s contracted days of attendance will be:

□ Monday          □ Tuesday          □ Wednesday          □ Thursday          □ Friday

My child’s contracted hours of attendance will be:

□ *½ day (15 hrs./week)*  □ Full day (16-40 hrs./week)    □ Extended (41+ hrs./week)

***Part time ½ day programs are only available for children 3 years and older.***

***You are billed for space reserved, not for time at the center.***

***There is no tuition deduction for sick days, snow days, or scheduled holiday closures.***

\_\_\_\_\_\_\_ I understand my weekly tuition is $\_\_\_\_\_\_\_\_\_\_.   
\_\_\_\_\_\_\_ I understand there is no tuition deduction for sickness, snow, or holiday closures.

\_\_\_\_\_\_\_ I understand Tuition payment is due weekly on the first day of attendance or by the 5th of the month if paying monthly.  **ALWAYS IN ADVANCE** of care.  If tuition remains unpaid at the end of the business day on Wednesday, there will be a $25.00 late fee and my child will not be accepted for care until payment is received.

\_\_\_\_\_\_\_ Accounts delinquent for 30 days will be sent to collections.  I am responsible for all costs of collections and attorney fees.

\_\_\_\_\_\_\_ I must provide 2 weeks written notice upon termination from the center, or I will be responsible and charged for the 1st two weeks my child does not attend, subject to all the above policies.

UPK: Beginning in the 2023-2024 school year, families in Colorado can receive at least 15 hours per week of free, voluntary preschool for 4-year-olds through the Universal Preschool (UPK) Colorado program. UPK Colorado is administered by the newly created [Colorado Department of Early Childhood (CDEC)](https://cdec.colorado.gov/).

Thomas Learning Centers is a participating UPK program! If you are interested in applying, go online: <https://upk.colorado.gov/> and complete the application.

|  |
| --- |
| **Denver Preschool Program (DPP):**  DPP makes high quality preschool possible for all Denver 4-year-olds regardless of income or neighborhood. To qualify for the DPP Tuition Credits you must live in the City and County of Denver and your child must turn 4 on or before October 1 of the school year and be in their last year of preschool before kindergarten at a participating DPP program.  Thomas Learning Centers is a participating DPP program! If you are interested in applying for a tuition credit, get an application from your school Director and bring in: Verification of child’s age, Verification of Current Address and Verification of one month’s Income. |

□ I choose to make one monthly payment due no later than the 5th of every month. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
□ I choose to make weekly payments due on the 1st day of the week. \_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Parent Signature Date